



IONELA NEMET

Nationality: Romanian **Date of birth:** 28/12/2002 **Gender:** Female

Phone number: (+40) 733020030 **Email address:** office3@craznic.ro

Website: www.craznic.ro

Work: Unirii Boulevard 35, 030822 Bucharest (Romania)

WORK EXPERIENCE

Assistant Manager

CRĂZNIC & ASSOCIATES - ATTORNEYS AT LAW [07/2024 – Current]

City: Bucharest | Country: Romania

EDUCATION AND TRAINING

Student

Law School - Romanian-American University [07/2021 – Current]

City: Bucharest | Country: Romania

DIGITAL SKILLS

Microsoft Word / Microsoft Office / Microsoft PowerPoint / Internet user / Outlook

COMMUNICATION AND INTERPERSONAL SKILLS

Active listening, empathy, conflict management

The ability to actively listen to interlocutors in order to fully understand their messages and respond appropriately

The ability to understand and share the feelings and perspectives of others

Ability to manage and resolve conflicts in a constructive manner

ORGANISATIONAL SKILLS

Ability to plan, organize and oversee projects to ensure deadlines and objectives are met

LANGUAGE SKILLS

Mother tongue(s): Romanian

Other language(s):

English

LISTENING B2 READING B2 WRITING B2

SPOKEN PRODUCTION B2 SPOKEN INTERACTION B1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user