



## LUIZA BÎRSAN

**Nationality:** Romanian **Date of birth:** 09/09/2000 **Gender:** Female

**Phone number:** (+40) 730544685 **Email address:** [office1@craznic.ro](mailto:office1@craznic.ro)

**Website:** [www.craznic.ro](http://www.craznic.ro)

**Work:** Unirii Boulevard 35, 030822 Bucharest (Romania)

### WORK EXPERIENCE

#### LAWYER

**CRĂZNIC & ASSOCIATES - ATTORNEYS AT LAW** [ 10/2024 – Current ]

#### Office Manager

**CRĂZNIC & ASSOCIATES - ATTORNEYS AT LAW** [ 02/2023 – 10/2024 ]

City: Bucharest | Country: Romania

#### Internship

**CI TEODOR-OCTAVIAN TAȘCĂ** [ 2021 ]

City: Bucharest | Country: Romania

#### Internship

**SCP MARCU, STANCA ȘI ASOCIAȚII** [ 2020 ]

City: Bucharest | Country: Romania

### EDUCATION AND TRAINING

#### Lawyer

**Bucharest Bar Association** [ 10/2024 – Current ]

#### Bachelor's Degree in Law

**Faculty of Law - University of Bucharest** [ 2019 – 2023 ]

City: Bucharest | Country: Romania

#### High School Diploma

**„Petru Rareș” National College** [ 2015 – 2019 ]

City: Piatra Neamț | Country: Romania

### LANGUAGE SKILLS

**Mother tongue(s):** Romanian

**Other language(s):**

#### English

**LISTENING B2 READING B2 WRITING B2**

**SPOKEN PRODUCTION B2 SPOKEN INTERACTION B2**

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user



## **DIGITAL SKILLS**

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Good knowledge of Microsoft Office tools (Word, Excel and PowerPoint)

## **COMMUNICATION AND INTERPERSONAL SKILLS**

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**Ability to communicate assertively**

**Teamwork skills**

**Active listening**

## **ORGANISATIONAL SKILLS**

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**Ability to multitask**

**Effective time management skills**

**Coordination skills**